

# ARIZONA BOARD OF EXECUTIVE CLEMENCY

**JANICE K. BREWER**  
GOVERNOR

**BRIAN LIVINGSTON**  
CHAIRMAN/EXECUTIVE DIRECTOR

## **NOTICE OF MEETING**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the Members of the Arizona Board of Executive Clemency, and to the general public, that the Board of Executive Clemency will be conducting a Board Business Meeting on February 26, 2014 at 8:30 a.m. This meeting will be held at 1645 W Jefferson Street, Suite 101, Phoenix, Arizona, 85007. This meeting is open to the public. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Board's office at 602-542-5656. Requests should be made as early as possible to allow time to arrange the accommodation. The Board may go into Executive Session, which will not be open to the public, to discuss any matter on this agenda pursuant to A.R.S. §38-431.03(A)(3) (Discussion or consultation with Board attorney for legal advice).

## **AGENDA**

- I. Call to Order** (Mr. Livingston)
  - a. Roll Call
- II. Approval of Meeting Minutes** (Mr. Livingston)
  - a. January 2014 – Discussion & Vote
- III. Chairman's Report** (Mr. Livingston)
  - a. Monthly Statistical Report – January 2014 – Discussion
  - b. Monthly Financial Report – January 2014 - Discussion
  - c. Review of the following Policy Drafts – Discussion & Vote for Adoption
    - 1. Board Policies:
      - a. 111 – Revocation Hearings
      - b. 112 – Commutation of Sentence
      - c. 107 – Warrant of Execution
      - d. 110 – Modification Hearings
      - e. 108 – Relevant Material
  - d. Resignation of Employee – Ms. Areum Yang

Drafts of Policies in sub-section c will not be available for public review. These draft policies if adopted will be available on our website or for public distribution within 48 hours of approval.

- IV. Approval of Board Hearing Calendar** (Mr. Livingston)
  - a. Final March 2014 – Discussion & Vote
- V. Call to Public**
- VI. Adjournment**

**Brian Livingston, Chairman/Executive Director**

**Posted:** This 25<sup>th</sup> day of February 2014

Those wishing to address the Board need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration at a later date. Qualified individuals with a disability requiring a copy of the Board's procedure on filing grievances may contact the Board's office.

With the exception of possible Executive Session material, a copy of the agenda material is available for public inspection at least 24 hours prior to the meeting at the Board's office, 1645 W. Jefferson, Suite 101, Phoenix, Arizona 85007, 602-542-5656.

BL/dk